

**Regular Meeting Agenda**  
*Owosso Downtown Historic District Commission*

Wednesday, September 18, 2013, 6:00 p.m.  
Owosso City Council Chambers,  
301 W Main St., Owosso, MI 48867

**Call to order and roll call:**

**Review and approval of agenda:** September 18, 2013

**Review and approval of minutes:** July 17, 2013

**Communications:**

- 1) Staff Memorandum
- 2) Meeting minutes of July 17, 2013 (Resolution)

**Public Comments:**

**Committee Reports:** None

**Public Hearings:** None

**Items of Business:**

- 1) 203 W. Main St. – Façade painting application
- 2) 116 W. Exchange St. – Façade improvement application
- 3) 113 W. Main St. – Addition reconstruction application (*Pending*)
- 4) Election of officers

**Public Comments:**

**Board Comments:**

**Adjournment:**

[The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 72 hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids on services should contact the City of Owosso by writing or calling Amy Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 (989) 725-0500 or on the Internet. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).]

**Affirmative Resolutions**  
*Owosso Downtown Historic District Commission*

Wednesday, September 18, 2013, 6:00 p.m.  
Owosso City Council Chambers,  
301 W Main St., Owosso, MI 48867

**Resolution 131809-01 – Approval of Agenda**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby approves the agenda of September 18, 2013 as presented.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Approved: \_\_\_\_ Denied: \_\_\_\_

**Resolution 131809-02 – Approval of Minutes**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Historic District Commission hereby approves the minutes of July 17, 2013 as presented.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Approved: \_\_\_\_ Denied: \_\_\_\_

**Resolution 131809-03 – 203 W. Main St.**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

**Certificate of Appropriateness**

The Owosso Downtown Historic District Commission, finding that the proposed facade improvements at **203 W. Main St.** meet all the Secretary of the Interior's Standards, as well as local standards, hereby directs staff to issue a Certificate of Appropriateness for the work and building permit application as applied for and illustrated, conditioned upon the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

OR

**Notice to Proceed**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **203 W. Main St.** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, but recognizing that the following condition(s) prevail:

\_\_\_\_\_

\_\_\_\_\_

hereby directs staff to issue a Notice to Proceed for the work and building permit application as applied for and illustrated, conditioned on the following:

\_\_\_\_\_

\_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

**Resolution 131809-04 – 116 W. Exchange St.**

Motion: \_\_\_\_\_

Support: \_\_\_\_\_

**Certificate of Appropriateness**

The Owosso Downtown Historic District Commission, finding that the proposed facade improvements at **116 W. Exchange St.** meet all the Secretary of the Interior's Standards, as well as local standards, hereby directs staff to issue a Certificate of Appropriateness for the work and building permit application as applied for and illustrated, conditioned upon the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*OR*

**Notice to Proceed**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **116 W. Exchange St.** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, but recognizing that the following condition(s) prevail:

\_\_\_\_\_

\_\_\_\_\_

hereby directs staff to issue a Notice to Proceed for the work and building permit application as applied for and illustrated, conditioned on the following:

\_\_\_\_\_

\_\_\_\_\_

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

**Resolution 131809-05 – 113 W. Main St. (Pending)**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

**Certificate of Appropriateness**

The Owosso Downtown Historic District Commission, finding that the proposed facade improvements at **113 W. Main St.** meet all the Secretary of the Interior's Standards, as well as local standards, hereby directs staff to issue a Certificate of Appropriateness for the work and building permit application as applied for and illustrated, conditioned upon the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*OR*

**Notice to Proceed**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **113 W. Main St.** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, but recognizing that the following condition(s) prevail:

\_\_\_\_\_  
\_\_\_\_\_

hereby directs staff to issue a Notice to Proceed for the work and building permit application as applied for and illustrated, conditioned on the following:

\_\_\_\_\_  
\_\_\_\_\_

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

**Resolution 131809-06 – Election of Chairman**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby elects \_\_\_\_\_ Chairman of the Downtown Historic District Commission.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

**Resolution 131809-07 – Election of Vice Chairman**

Motion: \_\_\_\_\_

Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby elects \_\_\_\_\_ Vice Chairman of the Downtown Historic District Commission.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

**Resolution 131809-08 – Election of Secretary**

Motion: \_\_\_\_\_

Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby elects \_\_\_\_\_ Secretary of the Downtown Historic District Commission.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

**Resolution 131809-09 – Adjournment**

Motion: \_\_\_\_\_

Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby adjourns the September 18, 2013 meeting, effective at \_\_\_\_\_pm.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved: \_\_\_\_

Denied: \_\_\_\_